



BACK-TO-SCHOOL ORGANIZATION

Year 2021/2022

Back to school: Friday, September 3, 2021

1. ORGANIZATION STUDENTS RETURN

All parents will have access to their Pronote account as of August 26 to know their children's class.

kindergart en			
	PS	MS	GS
September 3 rd	Interviews with new parents. <i>The parents concerned will receive an email during the week of July 12 specifying the day and time of the meeting.</i>		Welcoming new students from 1:30 pm
September 7 th	Interviews with new parents. <i>The parents concerned receive an email during the week of July 12th specifying the day and time of the meeting.</i>		Start of daycare service (September 7th) Normal hours: from 8:45 am to 3:30 pm
September 8 th	Class from 9:00 AM to 11:00 AM or from 1:00 PM to 3:00PM		
September 9 th	Normal hours: from 8:45 am to 3:30 pm		
	Start of daycare service		

elementary			
September 3 rd	8h45	CP-CE1	Students will gather <u>in the Primary Courtyard</u> or in the small gymnasium in case of rain. The day will normally end at 3.30 p.m.
	9h15	CE2-CM1	
	9h45	CM2	
	Start of daycare service		





Middle and high school			
September 3 rd	9h00	6th	Students will gather in the high schoolyard in front of the sign corresponding to their class where the main teachers will be waiting for them.
	9h30	5th	
	10h00	4th	
	10h30	3rd and Terminal*	On this day, 1pm to 1:30pm will be reserved for meal time. The day will end at 3:30 pm.
	11h00	In 2nd	
	13h30	1st and Term*.	
	15h45	New students	Information meeting for all new middle and high school students (in the auditorium)
Start of supervised study service			
September 7 th	Start of courses according to normal schedule.		
Distribution des iPads	<p>iPad in college: Students attending school in 2020/2021 have kept their iPads and bring them with them on the day of the start of the school year. The iPads will be distributed to new students according to the following organization:</p> <ul style="list-style-type: none"> • 6th: September 3 in the morning • 5th: September 3rd in the afternoon 4th and 3rd: September 7th in the day <p>Laptops in seconde Laptops will be distributed on September 15</p>		
<p>For organizational and security reasons, we ask parents not to accompany their children to their classroom or to stay in the courtyard.</p> <p>The sponsorship of new students will be implemented on the day of the start of the school year in the classes.</p>			

*For Terminale students who did not pass the anticipated French tests in June 2021:

- From 10:30 to 12:30 at the revision session with the premiere (1st) French teachers. On this occasion the first classes will be temporarily reconstituted.

**For all students of Terminale, the official start of the school year is scheduled for 13:30.

2. BACK-TO-SCHOOL MEETINGS FOR PARENTS

All meetings are scheduled face-to-face. If the regulations in force at the beginning of the school year do not allow it, the meetings will take place by videoconference.

Level	Who	Subject	When	Time	Where
primary	New kindergarten families	Meeting with the primary school principal	Sept 7th	16h30	Home for middle school students
	New elementary families		Sept 8th		
	Parents of PS	Meeting with professors	Sept 22th		By videoconference
	MS parents		Sept 21st		
	Parents of GS		Sept 20th		
	Cp parents		Sept 13th		
	Parents of CE1		Sept 14th		
	Parents of CE2		Sept 15th		





	Parents of CM1		Sept 16th		
	Parents of CM2		Sept 17th		
secondary	Newsecondary school families	Meeting with management sponsorship	30/08	16h30-18h00	Auditorium
	Parents of 6th	Meeting with the management team and then with the professors	13/09	17h30	By videoconference
	Parents of 5th		14/09		
	Parents of 4th		15/09		
	Parents of 3rd		20/09		
	Parents of 2nd		21/09		
	Parents of 1rst		22/09		
	Parents of Terminale		23/09		

3. ADDITIONAL INFORMATION

Individual and class photos	
Kindergarten	Thursday, September 30, 2021
Elementary	Monday, September 27, 2021
Secondary <i>*New: The photos in gowed and mortar for the students of Terminale will be taken on the same day as those of the beginning of the school year. Please arrange an outfit accordingly.</i>	Thursday 16 and Friday 17 September 2021
Retakes – On registration only	Thursday, October 14, 2021
Note: All students will be photographed individually, no photos of siblings. Depending on the evolution of the health situation, we cannot guarantee the keeping of class photos.	

Identification cards	
Parents of kindergarten PS	The cards will be distributed to the parents by the teachers at the time of the children's recovery on the first day.
Cards for students	Identity cards will be distributed to secondary school students within two weeks of taking the photo according to the color code corresponding to the exit permit granted by the families. Blue: With exit right / Black: Without exit right

Textbooks and other school supplies (See also https://www.claudel.org/services-aux-familles/manuels-et-fournitures/)	
Cufay Library	Orders for supplies and manuals will be delivered directly to their homes before the start of the school year for those placed before June 30th.
English textbooks	English textbooks will be delivered directly by teachers at the beginning of the school year.
Holding EPS	Eps polo shirts were ordered by families in June or during the summer. They will be distributed to families by mail to the address indicated at the time of the order. At any time, it is possible to order additional units using the Price & Buckland platform. Cp students at the Terminale wear a specific outfit for sports activities: a polo shirt with the effigy of Claudel , black sports shorts or pants (to be purchased in the store of your choice) and shoes reserved for sports outside and / or inside. Access to gymnasiums can only be done with clean sports shoes reserved for this purpose only.





LYCÉE CLAUDEL
L'école française internationale
d'Ottawa



aefe
Agence pour
l'enseignement français
à l'étranger

Établissement ontarien homologué par le ministère de l'Éducation nationale
1635, Place Lycée | Ottawa (Ontario) K1G 0E5 | tel. : **613-733-8522**

www.claudel.org





School meals

Maps and meal plans will be purchased on August 26, 27 and 30, 2021 at Lycée Claudel.
For further information, please consult the following link: <https://www.claudel.org/services-aux-families/school-restaurant/>

Extracurricular activities

(See also <https://www.claudel.org/vie-au-lycee/activites-periscolaires/>)

The program of the proposed activities is available on the [website of the Lycée Claudel](#).

Registration is open from July 6th via COBA, accessible from the Lycée [website](#).

Your contact for extracurricular activities and day camps

Iryna AVIGNON
periscolaire@claudel.org

School transport

School transport is operational from the first day of school.

All information is available on the school's website: School transport – [Lycée Claudel | Ottawa's International French School Lycée Claudel | Ottawa's École française internationale](#)

Child care services

Daycare and supervised study is operational from the first day of school for primary and middle school students.

All information is available on the establishment's website: Childcare services – Lycée [Claudel | Ottawa's International French School Lycée Claudel | Ottawa's École française internationale](#)

4. TIMETABLE AND TIMETABLE

Class schedules

kindergarten	From 8:45am to 3:30pm
elementary	
secondary	From 8:20 to 3:30pm, 4:30 or 5:30 depending on the level and the schedule

Reception of students

kindergarten	From 8:00 am in the playground or in the classroom depending on the time
elementary	
secondary	From 8:00 am in the hall of the high school

School calendar

The school calendar is available on the high [school website](#)





5. IMPORTANT DETAILS

Padlock (for secondary school only)

Provide for the purchase of **2 padlocks** (1 for the school locker and 1 for the locker in the gym locker rooms) solid and secure. Combination padlocks are to be preferred.
The lockers will be assigned by the student's Life center at the beginning of the school year.

School bags

Wheeled bags are strongly discouraged because they are not adapted to the configuration of the establishment (many stairs) and often oversized for students' lockers.

6. YOUR CONTACTS AT SCHOOL

The updated list of contacts is available on the high school website. Do not hesitate to consult it to know who to contact and by what means: <http://www.claudel.org/a-propos-du-lycee/nous-contact/>

ATTENTION: due to the return of staff, administrative services will not be available on September 1, 2021. The establishment will nevertheless remain open and a reception will be provided from 8:00 am to 12:00 and from 1 pm to 4 pm.

The Headmaster

LYCÉE CLAUDEL
OTTAWA

Philippe COURJADU

Reference: [https://claudelorg.sharepoint.com/sites/donnees/Direction1/Préparation/Back to school 2021-2022/Communication/Organization of the 2021 school year - General presentation.docx](https://claudelorg.sharepoint.com/sites/donnees/Direction1/Préparation/Back%20to%20school%202021-2022/Communication/Organization%20of%20the%202021%20school%20year%20-%20General%20presentation.docx)

