



BACK-TO-SCHOOL ORGANIZATION

School year 2020/2021

Back-to-school : Tuesday, September 8th, 2020

1. BACK-TO-SCHOOL ORGANIZATION

Families will have access to their Pronote account as of September 3 and will be informed of their children's class.

Maternelle			
	PS	MS	GS
September 8 th	Virtual interviews with new families. <i>Concerned families received an email during the week of July 13 specifying the day and time of the meeting.</i>		
September 9 th	Virtual interviews with new families. <i>Concerned families received an email specifying the day and time of the meeting.</i>		Starting of daycare services (September 9 th) Regular schedule: from 8:45 am to 3:30 pm
September 10 th	Classes from 9:00 am to 11:00 am or from 1:00 pm to 3:00 pm	Regular schedule: from 8:45 am to 3:30 pm Starting of daycare services	
September 11 th	Regular schedule: from 8:45 am to 3:30 pm Starting of daycare services		

Elementary			
September 8 th	8 :45 am	CP	Students will gather in the Primary courtyard or in the small gymnasium in case of rain. The day will end as usual at 3:30 pm.
	9 :15 am	CE1	
	9 :45 am	CE2	
September 9 th	8:45	CM1	
	9:15	CM2	





Collège et lycée				
	Students in the classroom		Students in distance learning (connection with the homeroom teacher via a Zoom link that will be indicated on Pronote)	
6ème	September 8	9:30 am - 2:30 pm	September 9	9:30 am
5ème	September 9	9:30 am - 2:30 pm	September 8	9:30 am
4ème	September 9	10:30 am - 2:30pm	September 8	10:30 am
3ème	September 8	10:30 am – 3:30 pm	September 9	10:30 am
2nde	September 9	11:30 am – 3:30 pm	September 8	11:30 am
1ère	September 9	1:30 pm – 5:00 pm	September 8	1:30 pm
Terminale	September 8	1:30 pm – 5:00 pm	September 9	1:30 pm

For the Seconde, Première and Terminale classes with more than 20 students, the beginning of the school year is done in half groups.

2B	Gr.1 : September 8 :1:30 pm – 5:00 pm	Gr. 2 : September 9 - 1:30 pm – 5:00 pm
1B	Gr.1 : September 8 :1:30 pm – 5:00 pm	Gr. 2 : September 9 - 1:30 pm – 5:00 pm
1R	Gr.2 : September 8 :1:30 pm – 5:00 pm	Gr. 1 : September 9 - 1:30 pm – 5:00 pm
1V	Gr.1 : September 8 :1:30 pm – 5:00 pm	Gr. 2 : September 9 - 1:30 pm – 5:00 pm
TB	Gr.1 : September 8 :1:30 pm – 5:00 pm	Gr. 2 : September 9 - 1:30 pm – 5:00 pm
TR	Gr.1 : September 8 :1:30 pm – 5:00 pm	Gr. 2 : September 9 - 1:30 pm – 5:00 pm
TV	Gr.1 : September 8 :1:30 pm – 5:00 pm	Gr. 2 : September 9 - 1:30 pm – 5:00 pm

2. BACK-TO-SCHOOL MEETINGS FOR PARENTS

LEVEL	PUBLIC	OBJECT	DATE	TIME	LOCATION
PRIMARY	Maternelle new families	Meeting with Primary Director	03/09	4 :30 pm	Visioconference (Zoom)
	Elementary new families		04/09		
	PS parents	Meeting with the teachers	24/09	4 :00 pm	
	MS parents		23/09		
	GS parents		22/09		
	CP parents		15/09		
	CE1 parents		16/09		
	CE2 parents		17/09		
	CM1 parents		18/09		
CM2 parents	21/09				
	New families	Meeting with the direction	09/09	5 :30 pm	
HIGH SCHOOL	6 th grade parents	Meeting with the direction team and	15/09	5 :30 pm	
	5 th grade parents		16/09		





LYCÉE CLAUDEL

L'école française internationale
d'Ottawa



aefe

Agence pour
l'enseignement français
à l'étranger

	4 th grade parents	then with the teachers	17/09		
	3 rd grade parents		21/09		
	2 nd grade parents		22/09		
	1 st & Term. parents		23/09		





3. COMPLEMENTARY SERVICES

Individual and class photos	
Maternelle	September 11 th , 2020
Elementary	September 11 th , 2020
High school	September 14 th , 2020
Gown and mortar (Term.)	January 14 th and 15 th , 2021
Retakes	From September 28 to October 16, by appointment
Please note: All students will be photographed individually; no sibling photos will be taken. Due to the health situation, class photos will not be permitted.	

Identification cards	
Maternelle parents	The cards will be distributed to the parents by the teachers when the children are picked up on the first day.
Daycare parents	Personalized cards can be picked up at reception (2 cards per family).
Students ID	Identity cards will be distributed to students within two weeks after the photo is taken.

Textbooks and school supplies (See also https://www.claudel.org/en/family-services/textbooks-and-supplies/)	
Cufay Bookstore	Families who have chosen the home delivery option will receive their order in September. Those who have not chosen home delivery will be able to pick up their school supplies at the warehouse between August 28 th and September 11 th : - Monday to Friday, from 8:00 am to 6:00 pm. - Minimax Express: 2905 Swansea Crescent. # 400, Ottawa, K1G 0Z3 N.B. Due to delays caused by the strike at the Port of Montreal, orders will be delivered later than expected. To follow the evolution of the situation, please refer to our website.
English books and sport shirt	English textbooks and sport uniforms will be individually wrapped and handed out by the teachers at the beginning of the school year.

School restaurant
Cards and meal plans can now be purchased online on our service provider's website. For any further information, please consult the following link: https://www.claudel.org/en/family-services/school-restaurant/

Extracurricular activities (See also https://www.claudel.org/en/school-life/extracurricular-activities/)		
The program of offered activities is available on our website Registrations have been open since July 6 th via COBA, accessible from the Lycée's website.		
Your contact for extracurricular activities and day camps	Iryna AVIGNON periscolaire@claudel.org	From 8:30 am to 12:30 pm and from 1:30 pm to 5:30 pm, starting August 26th





4. SCHEDULES AND CALENDAR

Class schedule	
Maternelle	From 8:45 am to 3:30 pm
Elementary	
High school	From 8:20 am to 3:30 pm, 4:30 pm or 5:30 pm depending on level and schedule

Students' reception	
Maternelle	From 8:00 am in the playground or in the classroom depending on the weather
Elementary	
High school	

School calendar
The school calendar is available on the school's website .

5. IMPORTANT MATERIAL DETAILS

Lockers
In order to avoid movement, clustering and mixing of cohorts, the use of lockers at the primary and secondary levels will not be possible until further notice.

School backpack
Bags with wheels are strongly discouraged because they are not adapted to the configuration of the school (many stairs) and are often oversized for the students' lockers.

Sportswear (CP to Terminale)
Students from CP to Terminale are required to wear a specific outfit for sports activities: Claudel's T-shirt (provided by the school), black shorts or sports pants (to be purchased in the shop of your choice) and shoes reserved for outdoor and/or indoor sports. Access to the gymnasiums will only be possible with clean sports shoes reserved for this sole use.

6. YOUR CONTACTS AT SCHOOL

The updated contact list is available on the school's website. Do not hesitate to consult it to find out who to contact and how to do so: <https://www.claudel.org/en/contact-us/>

WARNING: due to the return of employees, administrative services will not be available on September 1st, 2020. The facility will nevertheless remain open and reception will be provided from 8:00 am to 12:00 am and from 1:00 pm to 4:00 pm.

Le Provisieur,

Philippe COURJAULT

Mise à jour : 01-07-2019

Emplacement : G:\Drive partagés\1-Direction\Préparation de rentrées\Reentrée 2020-2021\Communication\Organisation de la rentrée 2020 - Présentation générale.docx

